



## TENANT MOVE-OUT CLEANING CHECKLIST

The items listed below are specific items to focus on during your move-out preparation. It is very easy to forget or miss items during your move. Use the following guide to ensure important items are addressed. Any items not cleaned may result in a deduction against your security deposit.

### ROOM SPECIFIC ITEMS

#### Bathrooms

- Clean Sinks/Tub/Shower \_\_\_\_\_
- Clean Toilets \_\_\_\_\_
- Clean Vanity Cabinets \_\_\_\_\_
- Clean Floors \_\_\_\_\_
- Clean Walls/Windows/Blinds \_\_\_\_\_

#### Garage & Driveway

- Remove All Items \_\_\_\_\_
- Sweep Clean \_\_\_\_\_
- Remove any Oil Stains \_\_\_\_\_

#### Kitchen

- Clean Refrigerator \_\_\_\_\_
- Wipe Cabinets Inside & Out \_\_\_\_\_
- Clean Oven & Stovetop \_\_\_\_\_
- Clean Range Hood / Vent \_\_\_\_\_
- Clean Pantry \_\_\_\_\_
- Clean Countertops & Sink \_\_\_\_\_
- Remove items from dishwasher \_\_\_\_\_
- Clean Top of Cabinets \_\_\_\_\_
- Clean Microwave \_\_\_\_\_
- Replace Stove Trays as needed \_\_\_\_\_

### GENERAL ITEMS

#### Landscaping

- Mow grass, if any \_\_\_\_\_
- Trim bushes as needed \_\_\_\_\_
- Remove weeds in rocky areas \_\_\_\_\_
- Remove any Trash & Leaves \_\_\_\_\_

#### Floors

- Vacuum all carpets \_\_\_\_\_
- Sweep/Mop all non-carpeted \_\_\_\_\_
- Clean Under/Behind Refrigerator \_\_\_\_\_
- Clean Under/Behind Stove \_\_\_\_\_

#### Miscellaneous

- Replace Furnace Filters \_\_\_\_\_
- Clean Furnace filter cover \_\_\_\_\_
- Clean Vent Covers \_\_\_\_\_
- Clean Ceiling Fans/Blades \_\_\_\_\_
- Clean Washer/Dryer \_\_\_\_\_

#### Walls & Doors

- Vacuum cobwebs and dust \_\_\_\_\_
- Wipe Down Walls as Needed \_\_\_\_\_
- Clean all Baseboards \_\_\_\_\_
- Wipe Down Doors and Knobs \_\_\_\_\_

#### Windows

- Clean/Dust Window Sills \_\_\_\_\_
- Clean/Dust Window Blinds \_\_\_\_\_
- Vacuum Window Tracking \_\_\_\_\_
- Clean Sliding Glass Doors \_\_\_\_\_

- Replace Light Bulbs as needed \_\_\_\_\_
- Clean/Dust Light Fixtures \_\_\_\_\_
- Remove Nails & Hooks in Walls \_\_\_\_\_
- Clean Fireplace, if applicable \_\_\_\_\_
- Remove any Satellite Dishes \_\_\_\_\_

### Other important notes:

1. Carpets must be professionally cleaned by an approved cleaning company.
2. Trash should be put at the curb for removal. Any trash in excess of the provided bins should be removed.
3. Mail keys, house keys and garage door remotes must be returned at the time of move-out.
4. A forwarding address must be provided at move-out or any fund will be sent to your last known address.
5. You have the right to be at the move-out inspection. Please call our office if you would like to be present.